

**GREATER MARATHON CHAMBER OF COMMERCE**  
**2017 Professional/Adult Continuing Education Scholarship Application**

***\*Please turn-in completed application to the Marathon Chamber no later than May 5, 2017\****

*Send/Return to: Marathon Chamber of Commerce 12222 Overseas Hwy, Marathon, FL 33050 (or email to: [CEO@FloridaKeysMarathon.com](mailto:CEO@FloridaKeysMarathon.com))*

**About:**

The Marathon Chamber of Commerce Board of Directors strives to continuously strengthen the Marathon Chamber's educational programs offered to our 550+ members. One way was by creating a new scholarship opportunity that will allow one member, or employee of a business-member, to continue to advance their knowledge, skills, and abilities via a continuing education opportunity.

There are many great training programs throughout the State and region that employees may benefit from; but between the costs, travel, and time away from work, it is prohibitive for businesses to take advantage of these opportunities.

These new scholarships offered by the Marathon Chamber Board of Directors seeks to bridge that gap, making such opportunities more accessible to our business-members and their employees.

**Appropriate Uses:**

Any type of training, classes, courses, workshops, seminars, or educationally-based opportunities that will enhance the knowledge, skills, and abilities of a business-members' employees, staff, or owners. We chose to keep the limitations extremely open and broad, as to allow employers to choose the right program that provides the best return on investment for their staff and business.

→ FYI: Florida Keys Community College offers some great continuing educational courses online, here are a few links for more info/resources, or call them at (305) 296-9081

<http://www.ed2go.com/fkccconed/>

<http://www.fkcc.edu/current-students/community-education-online-non-credit-courses/>

Monies received from the Marathon Chamber may be used for:

- Costs of educational/continuing education programs, training, etc.
- In addition to costs of training, travel costs associated with the training opportunity:
  - Continuing education must take place from time of application deadline through December 31, 2017.
  - Scholarship(s) paid via reimbursement only, all invoices, proof of **purchases/receipts, etc. must be submitted prior to December 31, 2017.**

**Scholarship Amount(s):**

- **The Marathon Chamber of Commerce's annual budget for this new scholarship is \$10,000.00 total.**
- The Marathon Chamber Board reserves the right to award all, or some of the \$10,000.00 to at least ten (10) or more applicants.
- Applicants may apply for any amount between \$50.00 - \$1,000.00.
- **\*We ask you apply for only what you "need" as it may free up more monies for other applicants.**

**ADULT/PROFESSIONAL CONTINUING EDUCATION APPLICATION**

- Application must be completed in full & turned into the Marathon Chamber By: **May 5, 2017** to be valid -

Business Name: \_\_\_\_\_

Name of Specific Employee/Applicant: \_\_\_\_\_

Physical Address of Business: \_\_\_\_\_

Business Contact Info (Name & Phone; who Chamber will work with): \_\_\_\_\_

Date of applicant's training, educational program class, etc. Begins: \_\_\_\_\_ Ends: \_\_\_\_\_

Cost for Continuing Education Opportunity \$ \_\_\_\_\_

\*If awarded less than what you apply for, will you still move forward with the continuing education opportunity (YES or NO)? \_\_\_\_\_

If applying for travel, room/board costs in addition to program costs, list/itemize them here:

Example: Car Rental = \$150.00

\_\_\_\_\_ = \$ \_\_\_\_\_ = \$ \_\_\_\_\_

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**Please describe the Continuing Education Program you are intending to use this scholarship for. Please include \*1) the name of the training program, seminar, class, etc. \*2) Detailed information about this program (when, where, what); and \*3) why you and/or your employer feel this will benefit you and your company/business?**

The more detailed the better your chance in receiving all or part of the scholarship (attach additional sheets as needed if space below is not enough):

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*\*Letter(s) of Recommendation from your Supervisor (if applicable) are not required but encouraged\**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_